



Snyderville Basin Special Recreation District
Board Meeting Minutes
Wednesday, November 10, 2010
Schefter Conference Room - Trailside Park
5715 Trailside Drive
Park City, Utah

Board Members in Attendance: Ron Perry, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. Jay Burke arrived at 6:08 pm.

Absent: Tracey Douthett

Staff/Employees Present: Rena Jordan, Bonnie Park, Maikella Parker, Bruce Dickens, Senta Beyer, Matt Strader, Brian Hanton

Attending Guests: None

The meeting of November 10, 2010 was called to order by Chair Perry at 6:02 pm.

PUBLIC INPUT

There was no public input at this point in the meeting. Ron Perry congratulated the group on the success of the 2010 trails and open space bond election.

PUBLIC HEARING: 2010 AMENDED BUDGETS AND 2011 PROPOSED BUDGETS FOR OPERATIONS AND MAINTENANCE, CAPITAL, IMPACT FEES AND DEBT SERVICE

Ron Perry called for a motion to open the budget hearing. [McClelland/Simon] All in favor: Ron Perry, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None Opposed. Absent: Jay Burke, Tracey Douthett. Motion carries.

There being no public in attendance at this time, Chair Perry suggested the hearing remain open until 6:30 pm and the budget be presented if a member of the public arrived before then. He requested the next agenda item be presented.

THIRD QUARTER FINANCIAL REPORT

Board members received the 3rd quarter report in their meeting packet (attached). Maikella Parker presented financial highlights. General Fund interest income is lower than compared to 2009 due a reduced balance and very low interest rates. Redemption income is up over 2009 which reflects a correction due to the lower collection rate in 2009. The trails maintenance contract with Summit County will generate \$30,196 in the O&M budget, with \$10,000 for capital for the purchase of trails equipment. Facility use fees for fields and facilities are down. Recreation program and Fieldhouse revenues are up. Overall revenues are up 5.6% when

compared to 2009. Parker reviewed expenses by department. Administration and Fieldhouse expenses are more than the same period in 2009, but remain within the lean budget. The Parks, Trails and Recreation department expenses are less than the same period in 2009. In total, expenses are \$56,012 more than the same period in 2009, yet remain well within the lean budget. Parker reported on the District's capital expenditures for the first three quarters, including those projects that were funded in part through RAP grants. In the impact fee fund, the forecast has been exceeded due to the recent payment of fees for the Liberty Peak Apartments at Kimball Junction.

Jordan added that fitness classes have increased in size and popularity. The current recovery rate on adult fitness classes is 50%; the target is 100%. Jordan said classes are full and purchase of additional equipment has been requested. Strader said in the first ten days of November revenues have exceeded the whole month of October. Jordan said it takes seven people in a class to break even on expenses. Discussion followed on fitness class revenues and expenditures and the attendance levels to be anticipated at different times of the year. Strader explained the variety of passes available for purchase. Jordan said staff is trying to work out a formula and is constantly adjusting to address which classes work and identify those that don't. This is part of a year end analysis.

NOVEMBER ELECTION DEBRIEF PROPOSITIONS 1 & 2

Due to the success of the trails and open space bond, Rena Jordan said staff met today with county public works to discuss 2011 trails projects and to understand what capital projects Summit County has planned. The four focus trail projects are Highland Drive, East Canyon Creek, trails in Kimball Junction open space and the SR 224 underpass, totaling \$5.8 million. If the District is ready to undertake some of these projects and the County has not budgeted transportation improvements until 2012, a reimbursement by Summit County could possibly be structured. Senta Beyer added that planning with county engineers will proceed in preparing design, and possibly bidding a design build project for the SR 224 underpass. Developer contributions to supplement the bond funds are held by Summit County. Geotech analysis will begin in the next few weeks. Jordan said these four projects are important high profile projects and bonds may be issued before the end of the year.

With respect to the RAP renewal, Bonnie Park said there was an active citizens group primarily comprised of arts and culture non-profits that spearheaded the campaign for Proposition 1 for Recreation Arts and Parks. Park said she helped advise the group due to her involvement in the first RAP initiative ten years ago. The margin was 66% in favor. With the favorable outcome it will be up to the County Council to re-enact the county option sales tax so that the grant program will continue.

Jordan described the activity that is occurring following the successful bond. The Silver Creek neighborhood has organized and may come before the Board in January to request equestrian recreation opportunities. Jordan emphasized the need for trail connectivity between neighborhoods, not just within individual neighborhoods.

At 6:41 pm Ron Perry called for a motion to close the public hearing. [Stinson/McClelland] All in favor: Jay Burke, Ron Perry, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None Opposed. Absent: Tracey Douthett. Motion carries.

RECOMMENDATION TO COUNCIL FOR BOND PARAMETERS RESOLUTION

Rena Jordan requested this item be rescheduled for later in the meeting. Financial Advisor, Brian Baker, is trying to get to this meeting following another conflicting meeting.

CONSIDERATION AND APPROVAL OF TRAVEL REQUEST

Board members received a travel request in their meeting packets. Matt Strader said the request is to send fitness coordinator Necia Emery to attend the fitness portion of the Athletic Business Conference in San Diego next month. Strader will attend the facility and programming section. Brian Hanton will attend the youth section. He requested Board approval.

MOTION: To approve the Recreation Department Travel Request for Necia Emery to attend the Athletic Business Conference December 1-4, 2010. [Simon/Burke] All in favor: Jay Burke, Ron Perry, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None Opposed. Absent: Tracey Douthett. Motion carries.

UPDATE ON BOARD MEMBER POSITION POSTING

Rena Jordan said next week Ron Perry, Kevin Simon and she will be meeting with County Manager Bob Jasper and County Councilman John Hanrahan. She is hopeful this meeting will provide an opportunity to encourage the County to move forward with posting Board position openings. The County is in the process of re-codifying Boards and Committees of the County. One part of the discussion is based on medical plans, to explore becoming a part of the County insurance pool. The Fire District and Mountain Regional Water will participate in the discussion as well. With respect to Board positions, Siemon and McClelland have expiring terms. The process requires submittal of a letter of interest and resume, and an interview with the County Council. Jordan went on to explain the changes in re-codification that are intended to enable the combined medical benefit program. The County attorney and the County insurance broker were specific in what needed to be in the code for special districts in order to qualify for the plan. In this case Jordan's position will be appointed by the Council. The District would be considered a satellite office of the County. The deadline is December 1st. There are substantial economic benefits for the District and its employees. Of all the agencies, Basin Recreation has the highest out of pocket insurance cost to its employees. The increase with Aetna is expected to be as much as 22% in 2011. The District's insurance broker is also shopping alternatives with other carriers so options can be considered.

REGIONAL RECREATION COMMITTEE APPOINTMENTS

Bonnie Park said five years ago the District, Park City Municipal Corporation and Park City School District began a "roundtable" process to collectively review original Interlocal agreements for field facilities and a memorandum of understanding for youth sports to bring them together in one "go to" document. Field fees and field policies, among other points of discussion were addressed. A 3-way Joint Use Agreement for Recreation was completed and adopted in May, 2007. The Regional Recreation Committee is defined in the document. It includes two Board members plus two staff from Basin Recreation, two Board members plus two staff from Park City School District, and two Council members plus two staff from Park City Municipal. The agreement calls for annual review, although this has not happened in the last two years. Jordan said special events policies need attention and alignment of the parties. An early December meeting is being planned. Park said much of the work gets done at the staff level, and the Regional Recreation Committee convenes to provide policy direction. She is hopeful it will be a three meeting commitment of this year's committee. Following discussion of potential committee members, Chair Perry called for a motion.

MOTION: To appoint Jay Burke and Marilyn Stinson to the Regional Recreation Committee. [McClelland/Simon] All in favor: Jay Burke, Ron Perry, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None Opposed. Absent: Tracey Douthett. Motion carries.

BOSAC APPOINTMENTS

Rena Jordan said that because Tracey Douthett had indicated a possible work-related conflict with her position on the BOSAC committee, another representative will need to be appointed. Scott McClelland indicated his interest to continue his position on the committee. Following discussion, Chair Perry called for a motion.

MOTION: To appoint Scott McClelland and Kevin Simon to the Basin Open Space Advisory Committee. [Stinson/Siemon] All in favor: Jay Burke, Ron Perry, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None Opposed. Absent: Tracey Douthett. Motion carries.

2010 YEAR END GOALS REPORT

Board members received a 2010 District wide Goals and Accomplishments report in their meeting packet. Jordan requested that managers report by department. Matt Strader presented highlights of the goals achieved by the Fieldhouse staff, including cross-department teamwork that was needed to complete splashpad construction, and to assemble and disassemble Fieldhouse flooring for events. Customer service has improved at the front desk, and there have been increases in facility utilization at all hours through such activities as toddler time, birthday parties and fitness. Brian Hanton presented highlights of the Recreation Department, which include interdepartmental teamwork particularly with the parks staff this year. Participation numbers in youth sports remain steady, and new programs have been added in skill development. Movies in the park were introduced this summer. The skate park has been a huge success. Recently the equipment replay program has been introduced to provide athletic equipment to those in the community who don't have the means to afford it on their own. Scott McClelland inquired as to the relationship with Holy Cross Ministries. Hanton has worked with that group as a big component of their summer school, introducing Sport for Life. Hanton said a grant was received for the Sport for Life program to introduce basic skills and aspects of every sport at a young age. Teen nights started nearly a year ago. They are a big success for the ten to fourteen year old age group. The Memorial Day fun run was held for the second year. Focus for next year will be to make improvements to the current program offerings. For example, smaller team sizes in youth soccer allow for more touches per game. Bruce Dickens presented highlight of the Parks Department. He said there were many interdepartmental efforts, including installation of a water line to the Trailside bike park, working with Park City School District toward tying irrigation into the central system, utilization of camp counselors to stain the Trailside field fence, removing dasher boards at the roller hockey rink for transport to the Park City ice arena, field sod at the Woods at Parley's Lane trailhead, composting at Ecker Hill, wiring of security cameras at the Fieldhouse, and sound system installation in the park room. At Willowcreek landscape beds were re-barked. Assembly of new bleachers was completed. Mezzanine storage at Trailside is complete. Play boulders in the Willow Creek playground were replaced at no charge to the District. Next summer, new infield dirt at Ecker Hill will be brought in to raise the grade. This was paid for through a restaurant tax grant. The Koleman park project will get underway, as will a possible dog park at Willowcreek. Video surveillance in parks is being considered. Kevin Simon inquired as to how dogs in the playground can be better managed. Dickens explained prior efforts working with animal control. Jordan said efforts have been made to empower

seasonal staff to address dog owners directly when rules are broken. Senta Beyer presented highlights of the Trails department. Beyer said communication and collaboration has greatly improved between departments. She praised her new team members and the skills they bring to the District as a whole. In-house the Trail to Arcylon project on the Roberts parcel is nearly complete working in combination with the Wasatch Freeride group, saving the District \$80,000. The grand opening will be planned for spring 2011, possibly in combination with a National Trails Day project. The Trailside Bike Park will open in the spring, with additional funding set aside for phase II construction. The District obtained close to \$75,000 in grants for the Mid-mountain trail connection which is expected to go to bid the beginning of 2011. In addition, follow through on the UOP Nordic trails with a Restaurant Tax grant is planned. Beyer expressed her appreciation for the approval of the Bond and all those who worked to make it happen.

Rena Jordan said from the administration standpoint her drive has been to foster interdepartmental collaboration. She believes the team is the strongest it has ever been and has much to be proud of. She believes the more cohesive and unified the team, the more the public will support the District. Staff will be presenting their 2011 goals at the December meeting, at which time she will request the Board contribute their input.

NOMINATING COMMITTEE

Ron Perry requested volunteers for the nominating committee for next year's officers. Park said the nominating committee recommends the slate of 2011 officers, who are elected at the first meeting in January. Ron Perry said Tracey Douthett is the current Chair-elect. Jordan suggested he contact Douthett to see if she is interested in the 2011 chair position. Following discussion, the following motion was made:

MOTION: To approve the nominating committee for 2011 District officers to include Jay Burke, Scott Siemon and Marilyn Stinson. [McClelland/Simon]. All in favor: Jay Burke, Ron Perry, Scott McClelland, Scott Siemon, Kevin Simon, Marilyn Stinson. None Opposed. Absent: Tracey Douthett. Motion carries.

RECOMMENDATION TO COUNTY COUNCIL TO ADOPT PARAMETERS RESOLUTION FOR ISSUANCE OF TRAILS AND OPEN SPACE BONDS

Rena Jordan said Brian Baker emailed her to say he would be unable to make it to this meeting. Board members received an email explaining the reasons why a bond issue before the end of the year would be a good idea. Jordan said there are two compelling reasons. One would be to benefit from the Build America Bond Act (BAB). This legislation is designed as an economic stimulus and would give the District an opportunity to save on interest payments over the life of the loan. The second reason is that interest rates will not likely go lower than they are at present. McClelland concurred that that upside risk on rates is more likely than the downside, and asked if the whole amount would be issued. Jordan said she believes the \$8 million could easily be spent within three years. BOSAC has yet to meet to talk about how much to issue in open space funding, but this decision is ultimately up to the County Council. Discussion followed on the cost of issuance, and the amount and the timing for trails and open space projects. Investment interest is so low that it is unlikely arbitrage penalties will be problematic. Park said there is no obligation created with the adoption of the parameters resolution; it is a legal step that sets the outside limits of the bond issue.

MOTION: To make a positive recommendation to the County Council to adopt the Parameters Resolution to issue open space and trails bonds. [Stinson/Simon] All in favor: Jay Burke, Ron Perry, Scott Siemon, Kevin Simon, Marilyn Stinson. None Opposed. Absent: Tracey Douthett. Scott McClelland recused himself due to his employment with Zions Bank. Motion carries.

SERVICE PROVIDER APPROVALS/PLANNING UPDATE

Bonnie Park reported that the Weilenmann Core Rezone project on Kilby Road has been renamed the Discovery Project. There was vocal opposition at planning commission last night. It proposes a significant community trail connection along the corridor to Timberline and Summit Park.

Park said the District has been informed that the Silver Creek Village Center was foreclosed on and has already been resold by the bank. It is not known whether the planning commission approvals, which included a 74 acre land dedication to the District, will allow the project planner to proceed in the process under new ownership.

APPROVAL OF MINUTES 10/13/10

Chair Perry called for comments or questions and a motion to approve the minutes of October 13, 2010.

MOTION: To approve the minutes of October 13, 2010, as written. [Simon/Siemon] All in favor: Jay Burke, Scott McClelland, Ron Perry, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: Tracey Douthett. Motion carries.

APPROVAL OF INVOICES

Board members received payables to review in their Board packets.

MOTION: To approve the invoices dated October 7 - 31, 2010 in the amount of \$339,018.86. [Stinson/McCelland] All in favor: Jay Burke, Scott McClelland, Ron Perry, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: Tracey Douthett. Motion carries.

DIRECTOR QUESTIONS/COMMENTS

Jordan reported that at the UASD conference staff learned that the District will need to comply with requirements of the Utah Transparency website. The required compliance date is currently set for May, 2011. It will require that the District upload every financial transaction on a quarterly basis. The site is hosted by the state, and they provide the format for uploading. Any other associated costs of compliance will be the District's.

Jordan said the staff is committed to build a more progressive website. An RFP will be advertised to improve efficiencies of site administration, which is currently code-driven and time intensive. Jay Burke has agreed to guide the process. Burke said the District as an organization needs to feed information out on a day to day, week to week basis, and the existing site does not lend itself to that.

Staff is proposing two print newsletters, in combination with electronic newsletters and a website upgrade in lieu of funding the Play Magazine expense in 2011. Additional efforts will be made toward instant messaging through social media. Jay Burke concurs that this is the way of the future to reduce paper use. Jordan will determine the ramifications of not partnering on the Play

Magazine with Park City Recreation. This may need to be addressed before the Recreation Roundtable convenes due to forthcoming deadlines.

Jordan said that Newpark developers have approached the District to allow snow storage on a portion of the outdoor field at the Fieldhouse. The District obligation to provide parking on 50% of undeveloped land exists. Staff will work with EDA to explore the parking configuration to preserve a phase II expansion area. Snow storage cannot occur until after Sundance and Silver Ski at the end of January. The Silver Ski event will end at a different venue due to conflicts with Sundance out load on January 30th.

Jordan said conceptual park planning on the Koleman property is underway. There are some grade change challenges on the site. One design option is a tiered field configuration. Another option is to cut and fill to provide a single level multiuse field which would be more effective for programming. It is expected that, due to the water table, only minimal cuts can be accommodated. Additional fill may need to be imported.

Jordan said Ski Swap organizers reported it was their best swap ever. The Fieldhouse venue was consistently busy Friday night through Sunday closing.

Jordan requested Board confirmation on the holiday party proposal she sent by email. Staff and Board are invited to Jupiter Bowl for a party December 22nd, after which staff will be given the afternoon off through the end of the week. The Board concurred with Jordan's proposal.

Jordan said she will be on the radio in the morning to report on the election outcome and next steps involving adoption of the parameters resolution.

Jordan suggested Bonnie Park brief the Board on opposition to a new section of Nordic trail grooming in the Willowcreek subdivision. Park said two estate lots residents in Willowcreek subdivision are challenging the alignment for grooming. She had sent an email explaining that the dedication of the 86 acres of public land to the Recreation District was a community benefit required under the terms of the Willowcreek Estates subdivision approval to achieve the residential density of the project and the conveyance of land as a condition of that approval demonstrates the intent of the developer, District and Summit County to ensure the benefit of these lands would accrue to the public and not result in any private benefit. Both residents called today, and there were indications that they may further challenge the location of the Nordic trail, which is set back 100' from the common property boundary. After legal consultation, both Jerry Kinghorn and County Attorney Jami Brackin have stated the District's position is correct.

Park further updated the Board on the fence line boundary dispute with the property quitclaimed from Mountain Ranch Estates and the Nadine Gillmor property to the south. Park said the District has documentation that the chain of title does not show any property interest in her favor, as well as documentation that Mountain Ranch Estates has been paying property taxes on the parcel. Further investigation is underway to be sure the legal description of her 310 acres was not changed at the time the fence was placed to capture the Mountain Ranch parcel within her acreage.

BOARD MEMBER QUESTIONS/COMMENTS

McClelland said he met with Chamber Director Bill Malone and Bob Kollar to discuss Triple Crown field fees. Jordan suggested it would be best if Malone would come in front of the Board as a whole, rather than meeting with individual Board members.

In response to a question by Jay Burke, Jordan reported the team is working together effectively, as demonstrated by the reports delivered by managers this evening. Year end performance evaluations are in the works.

PUBLIC INPUT

There was no public input at this point in the meeting.

Chair Perry called for a motion to adjourn at 9:00 pm.

MOTION: To adjourn the meeting of November 10, 2010. [McClelland/Burke] All in favor: Jay Burke, Tracey Douthett, Scott McClelland, Ron Perry, Scott Siemon, Kevin Simon, Marilyn Stinson. None opposed. Absent: None. Motion carries.

MOTIONS

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Minutes prepared by Bonnie Park

Clerk/Board Member Approval:

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