



Snyderville Basin Special Recreation District  
Special Board Meeting Minutes  
**Tuesday, April 3, 2018**  
Utah Olympic Park – Quinney Welcome Center  
3419 Olympic Parkway  
Park City, Utah

**Board Members in Attendance:** Nate Brown, Ben Castro, Cathy Kahlow, David Kottler, Aaron Newman, Carrie Westberg

**Absent:** Gary Resnick

**Staff Present:** Brian Hanton, Brian Kadziel, Ben Liegert, Melissa O'Brien, Bob Radke, Matt Strader, Megan Suhadolc

**Attending Guests:** None

The special meeting of April 3, 2018 was called to order by Chair Castro at 4:10pm.

### **DISCUSSION REGARDING BOARD ROLES AND RESPONSIBILITIES**

Chair Castro reviewed Chapter 2 and Chapter 7 of the District's Policies and Procedures. Board members discussed that they could more formally evaluate the Board's performance of the governance process than current practice. The Board will review the current policies and make recommendations for changes. Requested changes would need to be finalized by November to allow for County Council approval in January.

### **DISCUSSION REGARDING THE DISTRICT'S PURPOSE, MISSION, AND VALUES**

Director Hanton displayed the District's current purpose, mission and values and then presented staff's recommendations for a revised mission statement and new vision statement. Board members had no objections to the proposed revised mission statement, which will need to be formally amended with the District's Policies and Procedures. Director Hanton also shared norms that were being developed for staff. These norms are a set of behaviors and beliefs, consistent with the District's values, intended to establish clear expectations for staff.

### **DISCUSSION REGARDING LONG-TERM PLANNING AND VISIONING**

Bob Radke reviewed the draft of the 2018 map for the Trails Master Plan. Director Hanton talked about the County's plans for construction at the Pinebrook/Jeremy Ranch interchange. The County would like to install pedestrian underpasses under the roundabouts but is approximately \$1.4 million short in funding. The County has inquired about possibly using the District's Trail bond funds to pay for the shortage. Board members would like to invite County staff to explain the project at a Board meeting and provide an update on the County's transportation planning efforts.

Director Hanton reviewed the District's Strategic Action Plan, completed in 2013, and gave an update on what projects have been completed to date. Because the last community survey was conducted back in 2012, Board members discussed the value of an updated survey to gauge current wants and needs and the community's appetite for approving another bond.

Director Hanton then reviewed the Mountain Recreation Facilities Master Plan from early 2017. This document showed concepts and costs for potential facilities that could be constructed on District-owned property. Silver Creek Village is a blank slate for the District and planning for it will be a major focus for the Board and staff.

Impact fees are one funding mechanism for the community park and facilities at Silver Creek Village but will not generate enough revenue for a complete buildout. Passing a bond is really the only option for the District to fund a recreation facility such as a community center or aquatic center on the property. Staff will put together a timeline, starting backwards from a 2020 bond election, enumerating the steps required to prepare for a bond election. The development of the park will most likely be completed in phases.

Service gaps were then discussed. The Board thought the District should focus on additional programming for seniors and teenagers, as well as look for ways to increase the participation level of Hispanics in District programs. The importance of accessibility was also discussed. It was also mentioned that we should build more hiking-only trails, as well as trails for horses. Lastly, more partnerships should be explored to bring additional variety to programming, such as the partnership with the Summit Community Gardens.

At 7:30pm, Chair Castro called for a motion to adjourn the meeting.

**MOTION:** To adjourn the special meeting of April 3, 2018. [Newman/Kahlow] All in favor: Nate Brown, Ben Castro, Cathy Kahlow, David Kottler, Aaron Newman, Carrie Westberg. None Opposed. Absent: Gary Resnick. Motion carries.

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Minutes prepared by Megan Suhadolc

Clerk/Board Member Approval: \_\_\_\_\_

