Board Members in Attendance: Nate Brown, Cathy Kahlow, David Kottler, Aaron Newman, Gary Resnick, Carrie Westberg

Absent: Ben Castro

Staff Present: Sue Ann Brandreth, Director Brian Hanton, Brian Kadziel, Ben Liegert, Melissa O’Brien, Matt Strader, Megan Suhadolc

Attending Guests: Dave Thomas, Summit County (closed session), Bruce Carmichael, BOSAC (closed session)

CLOSED SESSION: PROPERTY ACQUISITION

At 6:02pm, Vice Chair Brown called for a motion to enter into executive session for property acquisition. Staff in attendance were Director Hanton, Melissa O’Brien, Megan Suhadolc, Ben Liegert, and Brian Kadziel. Guests in attendance were Dave Thomas, Summit County and Bruce Carmichael, BOSAC member. Gary Resnick arrived at 6:39pm.

The executive session to discuss property acquisition was not recorded due to technical issues. The presentation by Dave Thomas is included in the closed session materials.


At 7:44pm, Vice Chair Brown called for a motion to close executive session for the purpose of discussing property acquisition.

CALL TO ORDER AND PUBLIC INPUT
The meeting of April 3, 2019 was called to order by Vice Chair Brown at 7:45pm.

There was no public input.

Vice Chair Brown closed public input at 7:45pm.

CONSENT AGENDA

1. REQUEST TO APPROVE MINUTES FROM 3/6/19

Newman inquired about the job fair at The University of Utah. Kadziel attended and then
spoke at a class and was able to recruit 5 interns that had interest. Kadziel remarked that
the job fairs are good opportunities to get Basin’s name out there but felt that going to
speak to classes gives better results.

MOTION: To approve the two-point Consent Agenda. [Kahlow/Westberg] All in favor: Nate
Brown, Cathy Kahlow, David Kottler, Aaron Newman, Gary Resnick, Carrie Westberg. None

DISCUSSION AND POSSIBLE APPROVAL OF CHANGES TO THE DISTRICT’S
LIABILITY INSURANCE POLICY

Board members received a report from Megan Suhadolc prior to the meeting. During the
District’s renewal of its liability, property and auto insurance on December 15, 2018, Olympus
Insurance proposed additional options for consideration. The options were presented during the
December 13, 2018 meeting, but the Board decided it wanted more information before making
any changes.

Options discussed in December included (1) increasing the District’s excess liability by $5
million, bringing the coverage to $15 million at an additional annual cost of $8,500, (1) adding
Network and Information Security coverage for an annual cost of $2,765.

The Board previously had questions about the excess liability. Suhadolc outlined the information
received in the report. The Board also suggested that the cyber liability might be self-insured.
Staff has researched that possibility and found that the District’s agreement with Nexus IT does
not contain specific language to address cyber liability. Nexus IT has its own cyber liability
insurance in the event of a breach, however, it does not cover the District from liability. Dave
Thomas suggested that the cyber liability insurance is a policy call that the Board would need to
make.

Kottler asked Dave Thomas why, if the statutory limit on damages is $3 million, would the $10
million in coverage be needed and could the District possibly save money by staying at $3
million. Thomas answered staying at $3 million is a possibility but there are vulnerabilities.
While the Government Immunity Act can offer protection from state claims, it doesn’t offer
protection on federal claims. The 1983 Civil Right Actions do not fall under the Governmental
Immunity Act. It depends on the level of risk that the Board is comfortable with.
Staff’s recommendation is to add the Network and Information Security Liability coverage and not to increase the excess liability.


DISCUSSION AND POSSIBLE APPROVAL OF INTERLOCAL COOPERATIVE AGREEMENT FOR THE JEREMY RANCH INTERCHANGE

Board members received a report from Director Hanton prior to the meeting regarding the potential collaboration between the County, the School District and Basin Recreation on a number of projects associated with the Jeremy Ranch Intersection Project. Specifically of interest to the District, is a pedestrian trail crossing under Rasmussen Road. The trail has been damaged by erosion and is in danger of being washed out. The District has identified the repair of the trail as a priority. The interchange project and the trail repair project will both require wetland mitigation.

The Interlocal Cooperative Agreement states that the County will fund the cost of the Wetland Mitigation Project, the Trail Repair Project and a portion of the ongoing wetland monitoring and maintenance utilizing staff resources, equipment resources, funds, and materials required in the construction work and project management.

In exchange, the District will provide up to $30,000 toward the construction costs of the Wetland Mitigation Project and Trail Repair Project collectively. These funds were approved in the budget for 2019. Additionally, the District will provide up to $2,500 per year for five years towards the costs of the Wetland Monitoring and Maintenance Plan. The District will also contribute staff resources necessary to act as Project Manager for the Monitoring and Maintenance Plan.

O’Brien added that the $2,500 towards the costs of the Monitoring and Maintenance will be included in the future trails budget.

Resnick mentioned that there has been a lot of message traffic in Next-door Jeremy about the pedestrian walkways and the roundabout. There will be quite a lot of machinery and construction going on all summer. Resnick wanted to know how the management of the projects would work. O’Brien informed the Board that the actual “on the ground” work would be managed by Derrick Radke of Summit County Public Works.

Park City School District is party to the Interlocal Cooperative Agreement since the Wetland Mitigation Project will take place on its property.

Newman requested that the exhibits be made available to the Board. The exhibits are too large to email so O’Brien has made them available for copying.

QUESTIONS ON DEPARTMENT UPDATES
Kahlow thanked Strader for looking into the sound reduction project at The Fieldhouse. Strader commented that the budget would need to allow for the major things to be done. Hopefully adjusting the sound of the buzzer in the gymnasium would help. The best solution would be a specific kind of wall that would need to be installed and that would be a bigger budget item to be included in next year’s budget.

Westberg asked about the new flooring in the studios, and Strader informed the Board that a RAP grant had been awarded for that project.

Resnick commented that the bar should be lowered for reporting incidents and cited a recent incident at The Fieldhouse. Hanton stated that, going forward, there would be quarterly safety updates given to the Board concerning incidents.

Brown asked about the location of Lincoln Station. Hanton said that is near Bitner and there would be a trail there but that would be the extent of the District’s involvement.

Newman complimented Liegert on the great job the trails team did on the Nordic Trail this year. Brown added that the job at Ecker was equally as good.

UPDATES FROM DISTRICT COMMITTEES
STANDING COMMITTEES:
District Director Liaison & Annual Review Committee (Chair Gary Resnick, Aaron Newman): the committee met and reviewed the agenda. There was an update from Castro on a possible performance management IT tool. This would help to streamline the annual Director’s assessment. Hanton informed the Board that there is a Survey Monkey that is in the works and he will make it available for a practice tool. The Director’s goal to meet with the County and discuss Truth in Taxation process was accomplished. The strategic planning timeline was discussed, and the decision was made to “test drive” the proposed mission statement during the seasonal onboarding process. Newman added that the timeline was not matching up for discussions at the retreat.

Personnel Committee (Chair David Kottler, Aaron Newman): did not meet, but have been reviewing job descriptions.
Audit Review Committee (Chair Ben Castro, all Board Members): did not meet.
Trails Committee (Chair Nate Brown, Cathy Kahlow): did not meet.
Open Space Committee (Chair Cathy Kahlow, David Kottler, Carrie Westberg): did not meet.

AD HOC COMMITTEES:
Recreation Committee (Chair Nate Brown, Carrie Westberg): did not meet.
Capital Investment Committee (Chair Gary Resnick, David Kottler): did not meet.
**BOSAC Committee** (Cathy Kahlow): BOSAC met last Thursday. Dave Thomas attended the meeting to talk about available funds for open space. BOSAC asked if there could be an open space bond and acquire property that did not have a recreational component. Thomas informed BOSAC that only a County-wide bond could be used for non-recreational open space. The District cannot issue an open space bond that does not have a recreational component.

The BOSAC Chair attended a COSAC meeting and found that COSAC is contemplating becoming a management board.

**DIRECTOR COMMENTS**

Hanton said that the community survey will roll out April 16 around noon. There will be a random selection and the survey consultant is hoping for about 400 responses. Then it will open to the public. Newman mentioned targeted Facebook since there is the ability to target zip codes. Brown asked about the timeline and O'Brien answered that it would be quick, about 2 weeks with initial results within a couple of days.

The events schedule is up on the website. There are 25 events, including some collaboration with other entities.

Hanton will be on vacation starting tomorrow until the 15th. Suhadolc will be around if needed.

**BOARD MEMBER COMMENTS AND REVIEW OF ACTION ITEMS**

Kahlow asked about the April 17th special meeting and if there was a need to have a discussion prior to. Brown will check with Castro. A meeting would have to be noticed if more than 3 members meet at a different time. The special meeting time will be decided and can be noticed easily.

Kahlow commented on the kite skiing that has been going on at the Triangle. It was decided that it would be a conversation that will be held at a later date.

**CLOSED SESSION: PERSONNEL**

At 8:40pm, staff was dismissed, and Vice Chair Brown called for a motion to enter into executive session to discuss personnel. Director Hanton was invited to stay for the discussion regarding personnel.

Vice Chair Brown signed a closed meeting affidavit for discussion of personnel.

Those in attendance were: Nate Brown, Cathy Kahlow David Kottler, Aaron Newman, Gary Resnick, Carrie Westberg and Brian Hanton.
MOTION: To enter into executive session for the purpose of discussing personnel.

At 9:10pm, Vice Chair Brown called for a motion to close executive session for the purpose of discussing personnel and adjourn the meeting.

MOTION: To close the executive session for the purpose of discussing personnel.


MOTIONS:


MOTION: To approve the Interlocal Cooperative Agreement & Financial Assurance – Jeremy Ranch Interchange and Frontage Road Intersection Project and Wetland Mitigation and Trail Repair Site Development Plan and allow the District Director to execute the same.

Minutes prepared by Sue Ann Brandreth

Clerk/Board Member Approval: [Signature]