Snyderville Basin Special Recreation District
Board Meeting Minutes
Wednesday, May 1, 2019
Board Room - Trailside Park
5715 Trailside Drive
Park City, Utah

Board Members in Attendance: Nate Brown, Ben Castro, Cathy Kahlow participated by phone at 6:45pm, David Kottler, Aaron Newman arrived at 6:18pm, Carrie Westberg.

Absent: Gary Resnick, Cathy Kahlow absent until 6:45pm, Aaron Newman absent until 6:18pm.

Staff Present: Stacy Carpenter, Director Brian Hanton, Brian Kadziel, Ben Liegert, Melissa O'Brien, Matt Strader, Megan Suhadolc.

Attending Guests: Bev Harrison from Fox Point, Jenny Terry from Jeremy Ranch.

CALL TO ORDER AND PUBLIC INPUT

The meeting of May 1, 2019 was called to order by Chair Castro at 6:00pm.

Bev Harrison, from Fox Point, expressed concerns with e-bikes on the trail from Swaner Nature Preserve to Highway 224. Harrison asked the District for better signage and stricter speed enforcement. Harrison reported that she spoke with Glenn Wright concerning the Kimball Junction Masterplan and e-bikes allowed in the higher density areas to see if there is a system to slow e-bikes down. Harrison mentioned that she will contact owners of NewPark Townhomes and NewPark Terraces to see if she can encourage them to be more engaged.

Director Hanton addressed the issue of e-bikes on the specified trail. Director Hanton reported that Ben Liegert has been working directly with Caroline Rodriguez, Summit County Regional Transportation Planning Director, concerning the signage for that trail. Director Hanton indicated that they will be using a GIS mapping system to limit speeds in certain areas that will stretch from the tunnel behind the Fieldhouse to Highway 224. These Bike Share bikes will only pedal assist up to 5 mph. These bikes can go faster but the user will be required to manually pedal as the bikes will automatically slowdown in more congested areas. There will be more Bike Share stations coming into play and the speed reduction will be implemented when the bikes come out.

Jennifer Terry, from Jeremy Ranch, was instrumental in trying to get a pedestrian passage through the new interchange at Jeremy Ranch and Pinebrook. Terry reported that she looked at the flyover of the interchange and was concerned about the winding bike pathway on the Quarry Village side. She thought she could find a more streamlined and effective way to create the

pathway. Director Hanton stated that it would be Summit County that Terry would need to contact with any questions concerning this project. Terry mentioned that she would still like to explore the idea of putting a tunnel underneath the Homestead Road in the future.

Chair Castro closed public input at 6:22pm.

CONSENT AGENDA

1. Request to approve minutes from 4/3/19 and 4/17/19.
   Kottler recommended including Dave Thomas's PowerPoint presentation in the closed session materials since the April 3rd executive session, for property acquisition, was not recorded due to technical issues. O'Brien reported that she would check to see if the presentation was confidential before including it in the minutes. The minutes for April 3, 2019, were tabled until the next board meeting.
2. Request to approve the prior month's expenditures.
   Newman had a question concerning a payable expense for a manager's workshop. Suhadolc reported that it was lunch for the department managers when they met with Connie from Corepoint.
3. Request to approve the 2019 crack seal and seal coat contract.
4. Request to approve the purchase of a replacement vehicle for Facilities.

MOTION: To approve the 4-point Consent Agenda and table the 04/03/2019 minutes. [Kottler/Newman] All in favor: Nate Brown, Ben Castro, David Kottler, Aaron Newman, Carrie Westberg. None Opposed. Absent: Cathy Kahlow, Gary Resnick. Abstain: Carrie Westberg as to the 4/17/19 minutes only. Motion carries.

REVIEW OF 1ST QUARTER 2019 FINANCIAL REPORT

Suhadolc stated that the 1st quarter was typical and that there was nothing unusual to report. Chair Castro inquired about the impact fees and if there were any issues or concerns with impact fee collections in the 1st quarter. Suhadolc indicated that some of the commercial fees collected in the 1st quarter were the impact fees that the District was collecting from last year and there is one project that still has outstanding impact fees to be paid. Suhadolc reported that there are more impact fees coming in with the Silver Creek Village and Discovery developments.

Chair Castro asked how the District was doing when compared to last year's operations and maintenance expenses. Suhadolc reported that this year's overall percentages are in line with last year's expenses.

DISCUSSION AND POSSIBLE APPROVAL OF RECOMMENDATION TO PROCEED WITH TRIANGLE PARCEL PURCHASE AGREEMENT

District Hanton reported on recent discussions concerning the Triangle Property. The item is on the agenda in order that the Board provide a recommendation to County Council to proceed with the purchase of the Triangle Parcel.

MOTION: To forward a positive recommendation to the County Council to purchase the Triangle Parcel. [Newman/Brown] All in favor: Nate Brown, Ben Castro, David Kottler, Aaron

Newman, Carrie Westberg. None Opposed. Absent: Cathy Kahlow, Gary Resnick. Motion carries.

QUESTIONS ON DEPARTMENT UPDATES

Kottler inquired about the meeting to review the DASH software system. He was wondering if there was any progress to add more specific information about the class teachers in the DASH system. Strader reported that the meeting did happen and that there was a list of items given to DASH for improvement. After the items are fixed, Strader reported that there is a plan to move forward by making the scheduling in DASH easier to read. Kottler asked about the timeframe to have this project completed. Strader reported that DASH has already made some adjustments, but that he will follow up with DASH next week.

Chair Castro asked how the marketing plan was coming for the Fieldhouse. Strader reported that the marketing is going well. The Fieldhouse has replaced the old logo banners with new logo banners and the Fieldhouse has updated all of its fliers as well.

Newman asked if the District has any concerns with the new speed gates installed at the Silver Springs Road intersection and all the e-bikes coming back online. Liegert reported that the District went with UDOT and the HOA to visit the Silver Springs Road intersection. Liegert stated that people are concerned about individuals going through the intersection without stopping and then not seeing the vehicles stopped at the stop sign.

Chair Castro asked how the new Marketing and Graphic Design Coordinator is doing. Suhadolc reported that she is great.

Kottler asked if the results have come back from the first part of the survey. Director Hanton reported there were some issues with the survey, so the deadline has been extended as more notifications are being sent. Director Hanton indicated that the District has so far received 200 responses to the survey.

UPDATES FROM DISTRICT COMMITTEES

Cathy Kahlow participated by phone at 6:45pm.

STANDING COMMITTEES:

District Director Liaison & Annual Review Committee (Chair Gary Resnick, Aaron Newman, Ben Castro): Newman reported that the review committee discussed District goals. There was also discussion concerning the District's bike park and the upcoming maintenance scheduled for the park. Chair Castro reported that Suhadolc helped the committee put together a Survey Monkey, which will help streamline the evaluation process for the District Director.

Personnel Committee (Chair David Kottler, Aaron Newman): did to meet.

Audit Review Committee (Chair Ben Castro, all Board Members): did not meet.

Trails Committee (Chair Nate Brown, Cathy Kahlow): Brown reported that the Trails Committee covered a lot of items during the meeting. Liegert reported that the District is working with the County and City on the Wayfinding project. There will be directional signage and big maps installed throughout Park City and the Basin area, which will make it easier for individuals to navigate the trail system.

Brown reported that the committee is working on some easement issues with Vail. Liegert reported that the Trails department has a new campaign called Trails Connect Us, which will focus on trail courtesy and etiquette.

Open Space Committee (Chair Cathy Kahlow, David Kottler, Carrie Westberg): did not meet, but there is an Open Space Committee meeting scheduled for May 14th.

AD HOC COMMITTEES:
Recreation Committee (Chair Nate Brown, Carrie Westberg): did not meet.
Capital Investment Committee (Chair Gary Resnick, David Kottler): did not meet.
BOSAC Committee (Cathy Kahlow): O'Brien reported that there was a meeting last Thursday, April 25, 2019, and the committee reevaluated the list of properties that was generated back in 2015. Kahlow reported that the committee also elected a vice chair, Bruce Carmichael.

DIRECTOR COMMENTS

Director Hanton reported that the District is installing an e-bike docking station at the Fieldhouse and a station by the upper parking lot at Willow Creek Park, as well as another docking station by the Blue Roof and the Highway 224 connector trail. The construction for this project will begin this week and should be completed by June 2019. The bikes for the docking stations should arrive by mid-July.

Director Hanton stated that the dog pond is open at Willow Creek Park.

Director Hanton indicated that all board members are required to attend a yearly training on Open & Public Meetings. This training can be found on the Summit County website or the Utah State Auditors website. The District is required to provide proof of training to our independent auditor for each board member.

Director Hanton reported that he will be shuttling the County Council to the Spike 150 event on Wednesday, May 8, 2019.

Lastly, Director Hanton reported that the District received a $40,000 donation from the John Kish Foundation located in Las Vegas, Nevada. After Director Hanton and Liegert met with one of the foundation trustees, it was decided that the District could use the donation for recreational operations.

BOARD MEMBER COMMENTS AND REVIEW OF ACTION ITEMS

No discussion at this time.

CLOSED SESSION: PERSONNEL

At 7:00pm, staff was dismissed, and Chair Castro called for a motion to enter into executive session to discuss personnel. Director Hanton was invited to stay for the discussion regarding personnel.

Chair Castro signed a closed meeting affidavit for discussion of personnel.

Those in attendance were: Nate Brown, Ben Castro, David Kottler, Aaron Newman, Carrie Westberg and Director Brian Hanton. Cathy Kahlow participated by phone. Gary Resnick was absent.

MOTION: To enter into executive session for the purpose of discussing personnel. [Westberg/Kottler] All in favor: Nate Brown, Ben Castro, Cathy Kahlow, David Kottler, Aaron Newman, Carrie Westberg. None Opposed. Absent: Gary Resnick. Motion carries.

At 7:14pm, Chair Castro called for a motion to close executive session for the purpose of discussing personnel and to adjourn the meeting of May 1, 2019.

MOTION: To close the executive session for the purpose of discussing personnel. [Newman/Kottler] All in favor: Nate Brown, Ben Castro, Cathy Kahlow, David Kottler, Aaron Newman, Carrie Westberg. None Opposed. Absent: Gary Resnick. Motion carries.

MOTION: To adjourn the meeting of May 1, 2019. [Kottler/Kahlow] All in favor: Nate Brown, Ben Castro, Cathy Kahlow, David Kottler, Aaron Newman, Carrie Westberg. None Opposed. Absent: Gary Resnick. Motion carries.

MOTIONS:

MOTION: To forward a positive recommendation to the County Council to purchase the Triangle Parcel. [Newman/Brown] All in favor: Nate Brown, Ben Castro, David Kottler, Aaron Newman, Carrie Westberg. None Opposed. Absent: Cathy Kahlow, Gary Resnick. Motion carries.

Minutes prepared by Stacy Carpenter

Clerk/Board Member Approval: _____