



Snyderville Basin Special Recreation District
Special Board Meeting Minutes
Tuesday, April 14, 2020
Virtual Meeting via Zoom
Meeting ID 760 154 830
Park City, Utah

1 **Board Members in Attendance via Zoom:** Rick Bleil, Nate Brown, Ben Castro, Brandi Connolly, Cathy
2 Kahlow, David Kottler, Carrie Westberg.

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4 **Absent:** None

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6 **Staff Present via Zoom:** Director Brian Hanton, Brian Kadziel, Ben Liegert, Melissa O'Brien, Matt
7 Strader, Megan Suhadolc, Matt Wagoner

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9 **Attending Guests via Zoom:** Jami Brackin, Summit County Deputy County Attorney; Brian Bellamy,
10 Summit County Personnel Director

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13 The meeting of April 14, 2020 was called to order by Chair Castro at 4:03pm.

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15 **DISCUSSION AND POSSIBLE APPROVAL OF COVID-19 LEAVE POLICY**

16 Board members received a staff report from Megan Suhadolc in their Board packets prior to the meeting.

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18 Suhadolc explained that, due to the COVID-19 pandemic, the Federal government passed the Families First
19 Coronavirus Response Act (the "Act"), which went into effect on April 1, 2020 and expires on December
20 31, 2020. The implementation of this policy will put the District in compliance with the Act. There are two
21 components of the Act that are covered in the policy presented to the Board. The first is Emergency Paid
22 Sick Leave, which requires employers to provide employees with up to 80 hours of paid sick leave for
23 COVID-related reasons. The other component is an expansion of the Family Medical Leave Act, which
24 adds a qualifying reason for leave due to COVID-19.

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26 Director Hanton explained that the District is currently paying full-time and part-time year-round staff the
27 same as prior to the COVID situation, based on the hours that employees had regularly been scheduled to
28 work. This payment will go through May 1. No employees have been furloughed. Fitness instructors have
29 been providing fitness videos for the District's website.

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31 Suhadolc explained the details of the policy and how it offers more to employees than just what the Act
32 requires. Staff is looking for Board approval of the policy, which will then be presented to the Summit
33 County Council for adoption tomorrow. Board members had a few questions about the policy, furloughs,
34 and unemployment that were answered by Suhadolc and Brackin.

36 **MOTION:** To approve the COVID-19 Leave Policy as drafted and forward a positive recommendation for
37 approval to the County Council. [Kottler/Brown] All in favor: Rick Bleil, Nate Brown, Ben Castro, Brandi
38 Connolly, Cathy Kahlow, David Kottler, Carrie Westberg. None Opposed. Absent: None. Motion carries.

40 Hanton confirmed that budget implications from the COVID-19 pandemic will be addressed during
41 Thursday's regularly scheduled Board meeting.

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43 At 4:30pm, Chair Castro called for a motion to adjourn the meeting.

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45 **MOTION:** To adjourn the meeting of April 14, 2020. [Bleil/Connolly] All in favor: Rick Bleil, Nate
46 Brown, Ben Castro, Brandi Connolly, Cathy Kahlow, David Kottler, Carrie Westberg. None Opposed.
47 Absent: None. Motion carries.

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50 **MOTIONS:**

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52 **MOTION:** To approve the COVID-19 Leave Policy as drafted and forward a positive recommendation for
53 approval to the County Council. [Kottler/Brown] All in favor: Rick Bleil, Nate Brown, Ben Castro, Brandi
54 Connolly, Cathy Kahlow, David Kottler, Carrie Westberg. None Opposed. Absent: None. Motion carries.

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57 Minutes prepared by Megan Suhadolc

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Clerk/Board Member Approval: 