



Snyderville Basin Special Recreation District
Special Board Meeting Minutes
Tuesday, July 28, 2020
Virtual Meeting via Zoom
5715 Trailside Drive
Park City, Utah

1 **Board Members in Attendance:** Rick Bleil, Ben Castro, Brandi Connolly, Nate Brown, Cathy Kahlow,
2 Carrie Westberg, David Kottler

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4 **Absent:** None

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6 **Staff Present:** Melissa O'Brien, Megan Suhadolc

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8 **Attending Guests:** Brian Bellamy, Summit County Personnel Director; Jami Brackin, Deputy County
9 Attorney for Summit County; Alex Cramer, Park Record Reporter

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11 **CALL TO ORDER AND PUBLIC INPUT**

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13 The meeting of July 28, 2020 was called to order by Chair Castro at 4:02pm.

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15 **DISCUSSION AND POSSIBLE APPROVAL OF INTERIM DISTRICT DIRECTOR**

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17 Chair Castro stated that the Board appointed Melissa O'Brien as interim District Director on July 10 and
18 that this is the formal meeting to approve the appointment. Kottler asked if the salary adjustment was
19 retroactive to July 10. Chair Castro said yes and mentioned that it was included on the Personnel Action
20 Form that was sent to all Board members today. It was also noted on the Personnel Action Form that the
21 salary adjustment was temporary, until a permanent Director is hired. This approval will be the Board's
22 recommendation to Summit County Council, who as the District's governing body, will have the final say
23 on the interim District Director. The Board's recommendation will be presented to County Council on
24 August 5.

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26 **MOTION:** To approve the hire of Melissa O'Brien as interim District Director, effective July 10, who will
27 hold the position until a new, permanent Director is hired, and as a result will receive a \$730 increase per
28 pay period until the permanent Director is hired. [Bleil/Brown] All in favor: Rick Bleil, Nate Brown, Ben
29 Castro, Brandi Connolly, Cathy Kahlow, Carrie Westberg, David Kottler. None Opposed. Motion carries.

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31 **MOTION:** To adjourn the meeting of July 28, 2020. [Westberg/Kottler] All in favor: Rick Bleil, Nate
32 Brown, Ben Castro, Brandi Connolly, Cathy Kahlow, Carrie Westberg, David Kottler. None Opposed.
33 Motion carries.

37 Minutes prepared by Megan Suhadole.

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39 Clerk/Board Member Approval:


