



Snyderville Basin Special Recreation District
Special Board Meeting Minutes
Tuesday, August 24, 2020
Virtual Meeting via Zoom
5715 Trailside Drive
Park City, Utah

1 **Board Members in Attendance:** Ben Castro, David Kottler, Nate Brown, Cathy Kahlow, Carrie Westberg

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3 **Absent:** Rick Bleil, Brandi Connolly

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5 **Staff Present:** Megan Suhadolc, Darcy Page, Melissa O'Brien

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7 **Attending Guests:** None

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9 **DISCUSSION AND POSSIBLE APPROVAL OF AMENDMENT TO THE DISTRICT'S**
10 **OPERATIONAL POLICIES FOR PARKING ENFORCEMENT**

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12 At 6:07pm, Chair Castro called meeting to order.

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14 O'Brien spoke on the history of the parking congestion issue and the Summit County Council decision to
15 authorize the District to enforce parking restrictions. Ordinance 911 was passed which amended the parking
16 code. The District now needs to amend operational policies to allow District employees to enforce certain
17 parking violations. The Summit County Attorney has seen a draft of the proposed policy and approved it.
18 County Council wants enforcement policies in place by September 1.

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20 Kottler asked if the County Attorney's office has approved and if the County Council has seen the policy
21 change. O'Brien said there was some feedback from the County Attorney's Office which is reflected.
22 O'Brien said that the County Council has not seen the policy but has been kept up to date. Kottler asked if
23 the fire season parking limitations end when the fire season is over. O'Brien said the changes to the parking
24 code seem to create flexibility for that purpose. Kottler asked for clarification on the authority granted for
25 enforcement within 1000 ft of trail heads or trail access points. O'Brien answered that the definition of trail
26 heads and trail access points will be taken from Exhibit A of the Trails Master Plan and added that
27 Wagoner will be updating that exhibit before submission to the County Council. Trail maps are updated
28 annually. Kottler stated that he wants to be sure that areas of allowable enforcement are clear.

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30 Kahlow asked if any District staff can enforce. O'Brien answered that it will be decided internally who has
31 authority.

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33 **MOTION:** To forward a positive recommended to County Council for approval of the attached policy
34 amendment and its subsequent inclusion in an Interlocal Agreement to enforce parking restrictions.
35 [Kahlow/Kottler]. All in favor: Nate Brown, Ben Castro, Cathy Kahlow, David Kottler, Carrie Westberg.
36 None Opposed. Absent: Rick Bleil, Brandi Connolly. Motion carries.

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MOTION: To adjourn the meeting of August 24, 2020. [Westberg/Brown] All in favor: Nate Brown, Ben Castro, Cathy Kahlow, David Kottler, Carrie Westberg. None Opposed. Absent: Rick Bleil, Brandi Connolly. Motion carries.

Minutes prepared by Darcy Page.

Clerk/Board Member Approval: _____

A handwritten signature in blue ink, appearing to be 'D. Page', is written over a solid black horizontal line that serves as a signature line.